

Nominations, please!!! Be sure to email the name of the organization you plan to nominate by Monday, prior to our quarterly meeting. 100wwcalbany@gmail.com



WE NEED YOU! TO MAKE IT HAPPEN

Below are suggestions to make the nomination process seem less daunting. Simply tell members what you would like to hear when you listen to 100WWC charity nominations. Five minutes are allotted for each presentation followed by five minutes of Q&A.

PRESENTATION TIPS

- Be prepared to know about the charity you are presenting to the chapter for funding consideration.
- It helps to focus on a specific program that needs funding and to talk about what it accomplishes in your community. The more specific you are, the more the members will be able to connect their donation with this charity.
- Don't speak in generalities or your audience will get lost.
- Tug at the hearts of the chapter as much as you inform their heads.
- Try to leave them with a sense of why you are passionate about this charity and share at least one story about the work of this nonprofit and how it made a difference to a person or community.
- Presentations should be simple and not overly formal – no PowerPoints or handouts!

TALKING POINTS

1. Start with an engaging opening line. (*"Every month, 75 women in our community are involved in a domestic violence dispute."*)
2. State your name and the name and location of the organization, their service area and whom they serve.
3. State the organization's mission statement and speak to what they do and how their services benefit the community.
4. Be prepared to speak to the organization's finances, including the size of their annual operating budget and how much they spend on admin/fundraising.
5. Describe specifically how our funds will be used: is this a new or existing program; does the charity have a plan in place to sustain the program after our funds have been used; how many people the funds will impact; whether the program is essential and what our community will miss if it does not get funded.
6. Be sure to tell a story of a person/community positively affected by the organization.
7. End with a heartfelt ask and a thank you.

DON'T GIVE UP!

If the organization you nominated was not selected in the voting process please continue to nominate it. No better way to let people know about the important work your charity is doing in the Albany area.

NOMINATION FORM

The [nomination form](#) is designed to help YOU as you prepare your presentation. It will not be collected for 100WWCAlbany files until your charity becomes the recipient.